



OFFICIAL USE: (Approved / Rejected)

Date:

Name:

Signature:

**UNIVERSITY OF CANBERRA - BACHELOR OF BUSINESS ADMINISTRATION**

**ADDITIONAL SUBJECT(S) REQUEST FORM**

Name: \_\_\_\_\_

Student No: \_\_\_\_\_

Subject(s) Allocated for Term \_\_\_\_\_

<u>Subject Code</u>	<u>Subject Name</u>

Additional Subject(s) Requesting to take for the term:-

<u>Subject Code</u>	<u>Subject Name</u>

I hereby submit the above request for your approval:-

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

**Official Reply/Confirmation**

Dear \_\_\_\_\_,  
(Name of Student)

Please be informed that your request to take the additional subject(s):-

<u>Subject Code</u>	<u>Subject Name</u>

has been approved / rejected. Thank you.

\_\_\_\_\_  
Signature/ Official Stamp

\_\_\_\_\_  
Date